

Aboriginal Practice Standards Redesign Project
Quarterly Update
Project Lead Activities
July 1 to September 30, 2011

The primary activity during this quarter was completing the first draft of all of the practice standards and an all day working session to review sections three and four with the Working Group in early September.

Activity Category: Meetings/Admin

- *Working Group Meetings* – Monthly working group meetings continued to be held by teleconference. We prepare the agendas and other information related to the practice standards.

In addition to the monthly meetings, in September we held an all day meeting with the Working Group in Richmond. About 15 people attended – from CFNCS, MCFD, INAC, and the Delegated Agencies - and provided a thorough reading and discussion of each standard in Section Three. The discussion was helpful and provided clarification on wording in certain areas and also highlighted areas where additional information needed to be included. Because Section Three was lengthy and the review was detailed, we did not have time to complete a review of Section Four. Everyone who attended committed to look at that section and providing the Project Lead with feedback by the end of September.

Following this meeting the standards were revised based on the feedback and suggestions offered. We are still awaiting some wording suggestions from a couple of sources.

- *Partnership meeting and Steering Committee Meeting* – The project Lead attended the September Steering Committee meeting to provide a brief update regarding the Practice Standards redesign and to ask that the Steering Committee formally approve the conceptual framework, overarching principles and principles of practice. In the spirit of tripartite cooperation, the motion was put forward by a Director of a Delegated Agency, seconded by MCFD and the question was called by INAC. The motion was approved.
- *Attend Partnership Quality Assurance Working Group* – Carol Hubberstey represented the Project Lead Team at the Partnership QA Working Group meeting in September. Of particular importance for the draft standards is the ongoing work of the group to address Safety Assessments.

Quality assurance practices have a bearing on the draft practice standards and vice versa, hence it is important that the two initiatives remain connected.

Activity Category: Drafting practice standards

Activities associated with drafting the practice standards include:

- Completion of the first draft of Sections 3 and 4 of the practice standards

With completion of the last two practice standards and the face to face meeting with the Working Group, the Project Lead (and project) is on track and meeting both the time frame and deliverables set out in the 2011/2012 workplan.

Anticipated activities for next quarter

We anticipate that for the next quarter (October to December, 2011), the focus will be:

- Monthly Working Group meetings to complete the review of Section Four and for clarification on wording in the other sections
- Completion of the introduction and overview of the draft standards
- Delivery of the complete draft standards to the Steering Committee by mid-November
- Attend December Steering Committee meeting for feedback/further direction on the complete draft
- Meetings with MCFD staff to review the draft standards
- Continued attendance at QA meetings
- Compilation of practice related narratives to go with the sections of the standards
- Completion of Glossary/Definitions
- Art work for the standards
- Finalize draft for review by MCFD lawyers