

WORK PLAN 2011-2012 - Aboriginal Child and Family Practice Standards Redesign
Nota Bene Consulting Group

Time Frame	Deliverable	Task	Who
April to June 2011	Information exchange sessions in all five regions completed Notes from regional info sessions summarized and distributed Preliminary draft of standards completed (all sections) Quarterly Status Report	Organize and facilitate information gathering sessions in remaining region/communities (5 sessions that include 5 agencies/communities and Indigenous scholars) Summarize notes from each session and send to communities Attend Working Group and Steering Committee Meetings Complete initial draft of standards – all sections	<ul style="list-style-type: none"> • Project Lead • Delegated Agencies in Regions • Working Group • Steering Committee • CFNCS Policy Analysts
July to September 2011	Complete draft of practice standards Revised draft of practice standards based on MCFD legal review Quarterly Status Report	Meet face to face with Working Group members to review drafts of Parts III & IV of standards (July 2011) Complete revisions of draft standards based on Working Group feedback. Meet with Steering Committee to review Standards (September) Meet with MCFD lawyers to review completed draft standards	<ul style="list-style-type: none"> • Project Lead • CFNCS Policy Analysts • Working Group • Steering Committee • MCFD lawyers
October to December 2011	Complete final draft of practice standards document. Quarterly Status Report	In consultation with Working Group and Steering Committee, revise draft standards based on feedback from MCFD lawyers Review final draft standards with Working Group and Steering Committee and complete revisions as necessary Work with editor and graphic designer to ensure practice standards document is accessible (i.e., visuals and plain language) Finalize the practice standards	<ul style="list-style-type: none"> • Project Lead • Working Group • Steering Committee • CFNCS Policy Analysts • MCFD lawyers
January to March 2012	Completed practice standards ready for printing Final Status Report	Work with desk top publisher and editor to finalize the practice standards document Review final drafts with Working Group Present final Practice Standards to Steering and Partnership committees	<ul style="list-style-type: none"> • Project Lead • Working Group • Steering Committee • CFNCS Policy Analysts

Linkages:

- Quality Assurance; Systems Advisory Reference Group; and MCFD Child Welfare Policy Unit