



## **CARING FOR FIRST NATIONS CHILDREN SOCIETY**

### **CRITERIA AND GUIDELINES FOR MEMBERSHIP AND ELECTION OF THE BOARD OF DIRECTORS**

#### **Eligibility and Membership:**

##### **Article 2.1 Initial Members**

The initial members shall include all applicants for incorporation.

##### **Article 2.2 Admission to Membership and Qualifications for Membership**

Membership shall be open to all people both professionals and lay persons, who are involved in First Nations Child and Family Services at the provincial, tribal and community level.

##### **Applying for Membership**

Memberships for the 2009 year will expire on Dec 31, 2009 unless otherwise noted on the membership card. Membership renewal forms are available from the Caring for First Nations Children Society.

#### **Eligibility and Election of the Board of Directors:**

##### **Composition of the Board**

###### **Article 5.1**

The original Board Members shall be the applicants for incorporation. After the first general meeting, the board of Directors shall be composed of 3 Directorships, plus four Officers of the Society, all of whom are designated as Directors of the Society.

##### **Eligibility for Board of Directors**

###### **Article 5.6**

No person shall be elected as a Board Member or remain a Board Member unless that person is a Member or the Corporate Representative of a Member. Potential Members of the Board should also review the Ethics and Duties of the Board of Directors that is included in this package.

##### **Election of the Board Members**

Directors, including Officers for the Society shall be elected at the Annual General Meeting.

## **Duties of the Board of Directors:**

(Based on Kelly, H (1999) Non-Profit Corporation)

### **Duty of Knowledge**

To be knowledgeable about the Constitution and By-laws, memorandums of understanding, contracts, agreements and strategic plans of the Society. To understand the operations and service delivery of the Society.

### **Duty of Care**

To act prudently and honestly in the best interests of the Society. To exercise due diligence and care.

### **Duty of Skill and Prudence**

To apply skills and knowledge in a manner that contributes to prudent administration and service delivery of the Society.

### **Duty of Diligence**

Must act in the best interests of the Society and be as informed as possible with respect to all aspects of the Society.

### **Duty to Manage**

To manage the activities of the Society and apply the by-laws.

### **Fiduciary Duty**

To act in good faith with due diligence and in the best interests of the Society, avoiding conflict of interest situations.

### **Duty to Act within Scope of Responsibility**

Directors must understand the scope of their responsibilities and the scope of the responsibilities of the Society.

### **General:**

The Board of Directors for the Caring for First Nations Children Society meets a minimum of four times per year. All Board members are expected to attend the meetings, including the Annual General Meeting, in order to ensure the proper operation of the Society. Board Members who do not attend two consecutive meetings may be removed from the Board of Directors.

### **For Further Information, Contact:**

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